

INTRODUCTION

Greece ranks first in terms of seismicity in Europe and sixth worldwide. It is generally accepted that reducing the effects of earthquakes can be achieved if citizens are informed about the earthquake protection measures to take before, during and after an earthquake. As far as the school community is concerned, the development of anti-seismic awareness and behavior among teachers and students, with their constant awareness, information and training, is of decisive importance.

In this direction, in our school unit, for the current school year, the following will be implemented:

- drawing up the existing School Emergency Plan
- organization of earthquake preparedness exercises
- informing teachers, students, parents and guardians

DRAFTING AN EARTHQUAKE EMERGENCY PLAN

This Emergency Plan of the PHILIPPINE SCHOOL IN GREECE (KA.PHIL.C.A.) Schools, which is located at 15 Thimaton Polemou Street in Kareas (Byron Municipality), was drawn up in accordance with the instructions of the Earthquake Planning and Protection Organization (O.A.Σ.Π.) and the Ministry of Education.

This plan describes the earthquake risk management actions of our school unit, before, during and after an earthquake.

BEFORE THE EARTHQUAKE

Assignment of Responsibilities to the School Staff

The teachers and other administrative and auxiliary staff school:

- they are informed about the Plan and study it so that they know their duties.

- train and educate students about the actions that provided for the implementation of the Earthquake Emergency Plan, participating in the prescribed readiness drills.
- ensure the improvement of the Plan by making relevant proposals.

DURING THE EARTHQUAKE

Actions of teachers

- They remain calm.
- They ask their students to cover themselves under or next to their desks, holding the leg of the desk with their hand, giving the instruction: "Children take cover - Earthquake". They protect themselves under or next to the seat.
- They are properly protected depending on the position they are in time of the earthquake, according to the directive: "I live in the place where stand, Crouch, Cover, Hold", if they are not in classroom at the time of the earthquake. More specifically, if not there is a solid, wooden table or desk for them to cover in the space located, come close to the floor and cover the head and the neck with their hands.
- They remain sheltered for as long as the earthquake lasts

Student Actions

- They take cover immediately under or next to their desks, holding it their hand the leg of the desk, if they are at the time of the earthquake inside the classrooms.
- They are properly protected depending on the position they are in time of the earthquake (e.g. corridor, toilet), according to the directive: "Stay where I am, Crouch, Cover, Hold", if they are not in a classroom. If in the space they are there is no solid, wooden table or desk for them to cover, they approach the floor and cover the head and neck with their hands.
- They remain sheltered for as long as the earthquake lasts.
- They remain in the forecourt, away from the facades of the building, if are in the forecourt during the earthquake.

AFTER THE EARTHQUAKE

Actions of Principal / Deputy Principal

- They remain calm and they try to calm down students and staff.
- They monitor the implementation of the Emergency Plan, i.e. the safe evacuation of the halls and the gathering of students in school yard.
- They communicate with their superior authority (Directorate of P.E and D.E) and other competent bodies (Municipality, Region) to be informed or to inform about any problems arising from the earthquake and decide on next steps.

Actions of Teachers

- They remain calm and they try to calm down their students and colleagues.
- After the end of the earthquake, they stand up and ask their students to prepare for the evacuation of their room.
- They open the room door, check for any hazards, watch the evacuation of the halls preceding yours them and trigger the evacuation when it's her turn specific room, according to its Emergency Plan of the School.
- They take with them the list with the details of the parents and guardians of the students present in the room, before the evacuation.
- They make sure that no student is left in the room.
- They ask their students not to run, to move quickly but with calm and order when evacuating the building.
- They count their students in the assembly area.
- They act in accordance with the duties assigned to them in the Plan.

Student Actions

- After the end of the earthquake, they come out of the desks below which had been secured, and are being prepared for its evacuation room according to their teacher's instructions.
- They evacuate the school building, according to the Emergency Plan of the School, without running, quickly and in order.
- They gather by section in the central courtyards and help him their teacher to take attendance.
- They follow the instructions given to them by the teachers.
- If the students are alone inside the school building e.g. corridor, toilet (outside the classroom), they try to protect themselves depending on the area they are at the time of the earthquake and they evacuate the school building after the earthquake is over according to the School Plan, i.e. they are directed to courtyard of the School and integrate with their Grade.

- If during the evacuation of the building a new earthquake occurs, students are properly protected depending on the position that are located (staircase, corridor, etc.), always in accordance with instruction: "Stay where I am, Crouch, Cover, I'm holding on." After the end of this earthquake, they continue normally evacuation of the school building.

Building evacuation procedure

As far as the evacuation process is concerned, all the teachers are responsible for the evacuation of the room, in which they teach the time of the earthquake, according to the instructions below. After the end of the earthquake, the procedure of the evacuation is applied of the halls per floor, described below, following the principle of the proximity of the halls in relation to the exit, i.e. the sections and classes that are located closest to each stairwell.

More specifically:

Ground floor

- The Preschool classes will leave from the main entrance of the school and will gather in the playground.

1st Floor

- Grade 1 to Grade 6 will go down the stairwell and will leave from the main entrance to the ground floor of the school and will gather in the school yard.
- Following the principle of proximity of rooms in relation to the stairwell, i.e. they are evacuated first sections and the wings closest to each staircase.
- The sequence of evacuation: Library, G4, Faculty, G3, G1, G6, G2, G5

2nd Floor

- The High School sections Grade 7 to Grade 12 will go down the stairwell and will leave from the main entrance of the school and will gather in the school yard, following the principle of proximity of rooms in relation to the exit, i.e. they are evacuated first sections and the wings closest to the staircase.
- The sequence of evacuation: G8, Guidance room, G7, G12, G10, G11, G9

Special cases

- Students who are alone during the earthquake in corridors or in the toilets, after the earthquake you should go out into the courtyard and head to the aforementioned areas with great care.
- If they cannot make their own way to the exit, they will remain at the scene and wait for the Search Team to locate them and direct them to the courtyard.

Attention: Students will not take their bags with them during the evacuation of the building, except for the appropriate clothes for the season.

Table of action teams

1	General Manager for Earthquake Management Actions Danger Ms Grace C. Nickel MS Jasmin Imperial
2	First Aid Team Ms Jasmin Imperial

3	Search Group for Persons who have not been present at the place of refuge Those teachers at the time of the earthquake have a vacancy.
4	Support Group for Disable People N.A.
5	Responsible for supporting in the school yard Any teacher who is in the teacher's office (after 1 st break)
6	School Nurse Ms Jasmin Imperial
7	Responsible for opening the gate Mr Ramelito Maligaya